Rebuild Database on Workstation

Rebuilding your database on a local machine may save you time. To do that, follow the steps below. Be sure everyone is out of the program when you do this and stays out until the database has been restored to the server. Verify the folder name that contains your data by going to Help, About in PROMAS. Note the letter of the Network Drive and the location of the Data folder. For the purposes of this document, we are assuming the data is in the RPROMAS\DATA folder on your server (for version 12, RPROMAS\DATA\LL12_Database). If it is different in your setup, please make the appropriate substitutions.

One Time

- From the PROMAS Logon screen, choose as the Database System Security.
- There is no user name for System Security. Type in the System Security Password and click <OK>.
- Click on New Database.
- Delete the contents of the Database Name field and type in "Rebuild Database Locally".
- In the Database Path field, type in C:\RPROMAS\DATA.
- Save and Close System Security.

Each Time - Version 6

- On your local machine, go into My Computer.
- Find the Server Drive. Double click on it.
- Find the RPROMAS folder on the server. Double click on it.
- Highlight the DATA folder. Right click and choose Copy.
- Use the Up or Back buttons to return to the place where you can see your local machine - Local Drive (C:). Double click on it.
- Find the RPROMAS folder and double click on it.
- Right click in the white space and choose Paste. You will see a screen indicating that files are being copied.
- When finished, bring up the PROMAS Logon screen. Choose as the Database "Rebuild Database Locally".
- Log in with your user name and password.
• Rebuild.
• When the rebuilding is finished, close PROMAS. Go into My Computer.
• Double click on Local Drive (C:).
• Double click on the RPROMAS folder.
• Right click on the DATA folder and choose Copy.
• Use the Up or Back buttons to return to the screen where you can choose the Server drive. Double click on it.
• Find the RPROMAS folder and double click on it.
• Right click on the DATA folder and choose Rename. Rename the folder DATA MMDDYYYY.
• Right click in the white area and choose Paste. You will see a screen indicating files are being copied. When it is finished you can log into your database.

Each Time - Version 12
• On your local machine, go into My Computer.
• Find the Server Drive. Double click on it.
• Find the RPROMAS folder on the server. Double click on it.
• Highlight the DATA folder. Double click on it.
• Highlight the LL12_Database folder. Right click and choose Copy.
• Use the Up or Back buttons to return to the place where you can see your local machine - Local Drive (C:). Double click on it.
• Find the RPROMAS folder and double click on it.
• Find the DATA folder and double click on it.
• Right click in the white space and choose Paste. You will see a screen indicating that files are being copied.
• When finished, bring up the PROMAS Logon screen. Choose as the Database "Rebuild Database Locally".
• Log in with your user name and password.
• Rebuild.
• When the rebuilding is finished, close PROMAS. Go into My Computer.
• Double click on Local Drive (C:).
• Double click on the RPROMAS folder. Double click on the DATA folder.
• Right click on the LL12_Database folder and choose Copy.
• Use the Up or Back buttons to return to the screen where you can choose the Server drive. Double click on it.
• Find the RPROMAS folder and double click on it. Double click on the DATA folder.
• Right click on the LL12_Database folder and choose Rename. Rename the folder DATA MMDDYYYY.
• Right click in the white area and choose Paste. You will see a screen indicating files are being copied. When it is finished you can log into your database.